

BACK 2 BUSINESS CHECKLIST

HEALTH POLICY: Worksheet #3

Cleaning and Sanitization

The continued threat of COVID-19 will be present for some time, so retailers will need to implement plans for enhanced cleaning and sanitization to provide a working and shopping environment that is as clean and safe as possible.

- Obtain cleaning products that are on the EPA's [List N: Disinfectants for Use Against SARS-CoV-2](#).
- Make sure cleaning “kits” – including disinfectant wipes or sprays, disposable gloves, paper towels, masks, hand sanitizer and other cleaning supplies – are readily accessible throughout the store, including point-of-sale terminals and other stations that will be cleaned periodically throughout the day.
- Implement a cleaning regime that targets frequently touched surfaces and spaces, which are most likely to result in the transmission of communicable diseases:
 - General:
 - Door and drawer handles
 - Light and other power switches (consider signs to keep lights on at all times, or utilizing existing motion sensor capabilities)
 - Shared tools, such as pallet jacks, tape guns, box cutters, etc.
 - Chairs, tables and benches
 - Vending machines and self-serve kiosks
 - Refrigerators, microwaves and other frequently touched objects and surfaces in the employee breakroom
 - Time clocks
 - Point-of-sale / checkout:
 - Cash register or POS terminal, including touch screens, keyboards, mouse, etc.
 - PIN Pads (touch screen, keypad and pen)
 - Cash wrap counter surfaces
 - Cabinet pulls
 - Restrooms (consider temporarily closing restrooms to public, if possible):
 - Door handles and flush levers
 - Toilet bowls and toilet paper holders
 - Sinks and faucets
 - Paper towel holders and/or dryers
 - Diaper-changing stations
 - Sales floor:
 - Fixtures with handles or pulls
 - Any other identified “high-touch” surfaces
- Provide hand sanitizer throughout the store for customers and employees to use, including at store entrance(s) and checkouts.

